

## NORTH COAST UNIFIED AIR QUALITY MANAGEMENT DISTRICT

2300 Myrtle Avenue, Eureka, CA 95501  
Phone: (707) 443-3093 · Fax: (707) 443-3099



### Wood Stove Replacement Incentive Program Eligibility & Application Instructions 2011-2012

#### Information:

The Wood Stove Incentive Replacement Program assists in replacing older, non-certified wood stoves with cleaner, more fuel-efficient wood heating devices or other less polluting heating appliances. Replacements that may qualify for incentive funding include: (1) Replacement of non-EPA certified wood heating appliances with EPA certified appliances, and (2) Replacement of non-EPA certified wood heating appliances with propane, natural gas, or electrical heating appliances.

The District has authorized \$10,000, with a limit of \$500 per stove replaced per family to provide rebates for the replacement of up to 20 wood stoves within Humboldt, Del Norte and Trinity counties. The program will be administered on a first-come-first-served basis, with areas subject to considerable woodstove pollution receiving priority in the event that multiple qualified applications are received. Program requirements include proof that the existing stove is rendered unfit for further use and other criteria as set forth on the application form. For further information, contact District Staff at (707) 443-3093.

#### Eligibility Criteria:

The current stove and applicant must be a full-time resident of the North Coast Unified Air Quality District, which includes Humboldt, Del Norte and Trinity counties.

NCUAQMD employees are not eligible for this program.

Submission of an application does not guarantee funding.

Incomplete applications will not be accepted.

**New equipment cannot be purchased prior to receiving the Award Notification Letter.**

#### The Replacement Device:

Funds can be used only for new projects. Funds can be used to install gas devices or certified or wood-burning devices.

**Funds will not be used to replace non acceptable devices that include but are not limited to: fuel oil heaters, kerosene heaters, upgrades from propane to propane or upgrades from one natural gas heating unit to another natural gas system. Open hearth gas fireplaces are not eligible for an upgrade to a gas insert.**

## Instructions:

1. The Application Form Section "A" must be completed and signed by the Applicant and submitted to the District Office no earlier than August 8, 2011. **(DO NOT purchase the new equipment before receiving the Award Notification Letter.)** The type of heating appliance **(make and model)** must be specified on the application form. The incentives will only be awarded for the exact equipment specified on the application. Applications are available on line and at District office.

☞ Applications **will not be accepted prior** to August 8, 2011 program start date. Applications cannot be postmarked or hand delivered prior to August 8 or after August 22, 2011. Any applications postmarked or delivered prior to August 8 or after August 22 will be returned.

North Coast Unified AQMD  
Attn: Wood Stove Replacement Incentive Program  
2300 Myrtle Avenue  
Eureka, CA 95501

All applications received will be subject to a review process and generally applications are processed on a first-come-first-served basis.

2. If you are selected to receive an incentive grant, you will be notified by mail and will receive Sections B and C of the woodstove grant application form. Following the delivery and installation of the stove, the Certifications of Installation and Scrapping (Sections B and C) must be completed, signed, and then returned to the District Office along with a claim for payment (paid invoice for new device) that will be processed for payment within 30 days.
3. The new heating appliance must be installed and grant award form sections B and C submitted to the District within 60 days of the grant award date. **Failure to complete the installation and/or submit the information within the 60 day period will result in forfeiture of the grant award.**
4. The District will process the payment request and remit payment to validated requests within 30 days.
5. It is understood and agreed by the Applicant that the scrapping of the stove that is replaced is a material term to the rebate incentive. "Scrapping" means to ensure that the old stove that is replaced is rendered unfit for its intended use by destruction or by delivery to the stove dealer, scrap metal yard or recycling facility to be later destroyed or recycled for scrap. The resale or transfer of the stove that is replaced, in usable condition for the purpose of its reuse as a stove is a violation of the express terms of the rebate offer.

## PART A. APPLICANT INFORMATION

Name:				
Street Address (describe the nearest community if street numbering not available):				
Mailing Address:				
City:	State:	Zip Code:	Phone:	
<b>Current stove:</b> Brand, type, and year of manufacture (estimate if necessary – must not be EPA certified).				
Do you own this residence? <input type="checkbox"/> Yes <input type="checkbox"/> No    Do you have access to natural gas? <input type="checkbox"/> Yes <input type="checkbox"/> No				
<b>Proposed Replacement Stove (Specify MAKE and MODEL.</b> Must be new AND must be EPA certified. Can be fired by wood, pellets, natural gas, propane, or electric).				
Method Proposed for Scrapping the Existing Stove:				
I certify that I have not purchased the device that I am applying for on this application and will not purchase a device until I have received an approval letter. I certify that the above stated information is true and correct and that I have read, understand, and agree to the terms set forth within the Application Instructions:				
(Signature of Applicant)			(Date)	
<b><i>Air Quality District Use Only</i></b>				
The Applicant named above qualifies for the North Coast Unified Wood Stove Replacement Incentive Program rebate for an amount not to exceed \$500 provided that ALL PROGRAM REQUIREMENTS ARE MET and that the application packet sections B & C are returned to the District Office within 60 days from the date of authorization listed below. NOT VALID WITHOUT SIGNATURE OF AUTHORIZED DISTRICT REPRESENTATIVE. VALID FOR 60 DAYS FROM THE DATE SET FORTH BELOW, IF SIGNED BY THE AUTHORIZED DISTRICT REPRESENTATIVE.				
(Signature of Authorized Representative)			(Date)	