

**North Coast Unified
Air Quality Management District**

707 L Street, Eureka, CA 95501

(707) 443-3093

www.ncuaqmd.org



**Meeting of the
North Coast Unified Air Quality Management District
Governing Board of Directors**

Thursday, September 16, 2021 at 10:30 a.m.,
Via Internet Teleconference – Zoom Video Conferencing

[Join Zoom Meeting](#)

<https://us02web.zoom.us/j/81279724664>

Meeting ID: 812 7972 4664

Call in option: (669) 900-6833

PUBLIC ADVISORY: The District Office will not be open to the public due to COVID-19 concerns. Consistent with Executive Orders N-25-20, N-29-20 and N-8-21 from the Executive Department of the State of California, the meeting location will not be physically open to the public and Board Members will be teleconferencing into the meeting via Zoom Video Teleconference.

How to Observe the Meeting: To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting at www.zoom.us – Meeting Code **812 7972 4664**

How to Submit Public Comment: Members of the public may provide public comment before and during the meeting by sending comments to the Clerk of the Board by email at esquire@ncuaqmd.org. Such email comments must identify the agenda item number in the subject line of the email. The comments will be read into the record, with a maximum allowance of three minutes (approximately 500 words) per individual comment, subject to the Board Chair's discretion. If a comment is received after the agenda item is heard, but before the close of the meeting, the comment will still be included as a part of the written record of the meeting but will not be read into the record during the meeting.

Americans with Disabilities Act Accommodations: Any member of the public who needs accommodations should email the Clerk of the Board at support@ncuaqmd.org or by calling (707) 443-3093. The Clerk will use their best efforts to provide reasonable accommodations to provide as much accessibility as possible while maintaining public safety.

AGENDA

1. **10:30 A.M. Call to Order** Board Chair
2. **Roll Call** Clerk
3. **Changes or Deletions to Agenda** Board Chair

CONSENT AGENDA

4. **Consider Approving the Consent Agenda, Items for action, 4.1 through 4.3:** The Board may approve the Consent Agenda by single motion in whole or in part with or without further discussion.
Action Requested: Approve Consent Agenda Items 4.1 through 4.3. Board Chair
- 4.1 By Consent, Approve Minutes of July 15, 2021 Board Meeting
- 4.2 By Consent, Accept and File District Activity Report
- 4.3 By Consent, Accept and File APCO Personnel Evaluation and Addendum #3 to APCO Employment Contract

REGULAR AGENDA

5. **Public Comment Period** (pursuant to Government Code section 54954.3(a)) Board Chair
6. **Approve Clarification and Modification to District Observance of New Federal Holiday** APCO
Action Requested: Approve Proposed Effective Date of January 1, 2022, and Modify the District Personnel Manual
7. **Amend Calendar of Meetings for 2021** APCO
Action Requested: Discuss and Approve Amended Calendar of Meetings for 2021
8. **Update on Hearing Board Vacancies** APCO
Action Requested: Accept and File Report

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| 9. | Modification of Employee Job Description
<u>Action Requested:</u> Approve Proposed Updated Employee Job Description for <i>Air Quality Engineer I/II</i> | APCO |
| 10. | Pending CalPERS changes to Group Insurance Plans for 2022
<u>Action Requested:</u> Accept and Approve Proposed Revisions to District Group Insurance Plan | APCO |
| 11. | APCO Report | APCO |
| 12. | Board Member Reports | Board Chair |
| 13. | Adjournment | Board Chair |

The next Board of Directors meeting is scheduled for Thursday, November 18, 2021 at 10:30 a.m. Via Internet Teleconference – Zoom Video Conferencing. Accommodations and access to NCUAQMD meetings for people with special needs must be requested of the Clerk in advance of the meeting.